

**Audit & Governance Committee  
Wednesday, 12 March 2025**

**ADDENDA**

**7. Report of the Constitution Working Group (Pages 1 - 2)**

Additional amendment from the Monitoring Officer attached.

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# Agenda Item 7

## Scheme of Delegation Part 7.2

6.4. The Director of Law and Governance and Monitoring Officer is authorised to:

- a) take any action to implement any decision taken by or on behalf of the Council, including the signature and service of statutory and other notices and any document; and authority to apply the Common Seal of the County Council to deeds in order to execute them;
- b) The Director of Law and Governance and Monitoring Officer will be responsible for the safe-keeping and secure administration of the Common Seal of the Council.
- c) The Common Seal of the Council may be affixed either by physical means or by such electronic means as the Director of Law and Governance and Monitoring Officer may from time to time authorise. References in this Rule and elsewhere in the Constitution to the Common Seal (or the Seal) of the Council and to the sealing of documents shall be taken to refer to the official seal and any accompanying attesting signatures as being affixed either by physical means, or by the electronic means provided for in this Rule.
- d) The Director of Law and Governance and Monitoring Officer or other person authorised by them may authenticate any document that may be required for legal proceedings.

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